

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
JULY 23, 2018**

Commission Members Present: James Record, Fabian Szarko, Kevin Pimentel and Julian Mercer.

Events Coordinator: Angie Figiel

Village Administrator: Cheri Clark

Call to Order: James Record called the July 23, 2018 Parks and Recreation meeting to order.

Public Comments: There was no public comment.

Approval of Minutes: Fabian Szarko made the motion to approve the May 29, 2018 P&R minutes as presented. Kevin Pimentel seconded the motion. Vote – Unanimous.

Changes to the Agenda: Fabian Szarko made the motion to approve the Agenda as presented. Kevin Pimentel seconded the motion. Vote – Unanimous.

Council Actions: Council approved up to \$3,000 to remove 22 trees and continue the renovation of Lake Park Road.

Budget Report: James Record shared that P&R was within budget for the 2017 – 2018 fiscal year. Approximately \$29,000 went back into Fund Balance. The P&R budget for 2018 – 2019 is \$371,955.

Facilities: James Record shared that P&R needs to find a local handyman to use on small projects in the Village. The French drain in front of the Community Center is clogged and needs to be replaced. Lucas Landscaping quoted \$850 to replace the drain. Fabian Szarko made a motion to approve \$850 to replace the French drain. Julian Mercer seconded the motion. Vote – Unanimous.

Angie Figiel and Cheri Clark are looking into functionality of the office and new office furniture.

Landscaping: Lucas Landscaping's contract expires March 1, 2019 and due to rising labor cost and other cost of doing business, there will be an increase of at least 30%. James Record requested that the P&R members review the contract. As P&R looks at the contract, think about whether or not to maintain the existing frequencies of a service or reduce some of the frequencies. In order to provide the vendors with time to review the RFP, the RFP needs to out for bid by late November early December. Bids would be discussed at the January P&R meeting and recommendations made to Council in February.

James Record met with Bill Smith, Union County Forrester last week. His recommendation for the Versailles Pond dead tree is to remove the top and reduce the tree to about 15 feet. The entire tree is not dead. The trees along the walkway around the pond need to be limbed up and have all the dead limbs removed. There also is significant poison ivy that needs to be removed. At the intersection of Alden and Conifer at the top of Versailles Pond there are two trees that need to be removed. Bill Smith recommended replacing the trees with Blackgum trees. Between Faith Church Road and Balsam Street on Sages Pond at Conifer Circle the trees are mature and are beginning to crack and break. There are four Bradford trees that need to be removed. At the Bobbie Lane Pond on the Conifer Circle side there is a dead tree and the first

tree on Bobbie Lane is rotten at the base due to volcano mulching. In total there are nine trees to be removed. James Record will get a quote from Kiker Tree Service to remove the trees and stumps.

P&R looked at pictures of the Kristofer, Iris and Hoover cul-de-sacs. All three cul-de-sacs need refreshing. There are 38 cul-de-sacs in the Village. P&R needs to decide if they want to refresh 1 or 2 cul-de-sacs a month, do all of them at once or some in the spring and some in the fall. P&R budgeted \$2,000 for cul-de-sacs in the 2018 – 2019 budget. The average of cost last year to refresh a cul-de-sac was \$150. The \$150 did not include adding any trees or shrubs.

A resident has expressed concerns about the condition of the Kenmore Entrance signs located on Balsam Street and Joshua Alley. The Kenmore common area belongs to the Village and at a minimum the sign and brickwork needs to be pressure washed, dead bushes removed and the area mulched.

Curb Appeal paid \$2,200 to have the weeds between the asphalt and the curb removed throughout the Village. Lucas sprayed and removed the weeds however, it is beginning to grow back. In order to prevent the weeds from coming back, the area would need to be sterilized and the growth removed. Should P&R pay to have this done? Fabian Szarko asked how long the sterilization would last. James Record will talk to Lucas Landscaping about the process and price.

There are a couple of dead bushes at the front entrance. Lucas Landscaping is working on a quote to replace the bushes. Since there is water at the front entrance, should P&R increase the number of bushes and flowers or just replace the dead vegetation?

Ponds: After multiple requests to open Versailles Pond, P&R surveyed the fifteen residents that would be directly impacted around the pond. Ten people responded. Nine said No due to traffic, noise, litter and privacy concerns. One person said yes but with restrictions that would make it difficult for the deputies to enforce. P&R will keep Versailles Pond closed for fishing.

The Garden Pond had a foul odor due to an algae bloom. Foster Lake and Pond did an extra algae treatment on the pond last week.

The Lake Park Front Entrance Pond stormwater renovations are complete. The pond will fill back up to its' normal level once the Village receives rain. Lucas Landscaping has quoted \$125 to clean the waterfall before turning the pump back on at the front entrance.

Pools: There are 264 pool memberships this season. James Record inquired as to the status of the permanent pool lights. The project is currently on hold. James Record will reach out to John Barnes and discuss the project. The junior Olympic pool cover needs to be ordered and the VGB pool grates replaced. Fabian Szarko made a motion to approve up to \$11,000 for the pool cover and VGB grate covers. Kevin Pimentel seconded the motion. Vote – Unanimous. Last year P&R re-strapped half of the pool furniture and after pool season, the other half of the furniture needs to be done to complete the renovation. Fabian Szarko made a motion to approve up to \$3,000 to re-strap chairs and loungers. Julian Mercer seconded the motion. Vote – Unanimous. P&R requested staff to get a price to paint the tall water feature after the season ends.

Events: Angie Figiel shared that out of the 60 fire hydrants in the Village, 22 are left to be painted. Angie Figiel is trying to get volunteers to paint the rest of them before school starts

The National Night Out (NNO) games for preschool, elementary and teenagers have been ordered. This includes an obstacle course for the teenagers. The dj has been booked and six to eight adults are needed to help run the games and help set-up and clean-up. Deputy Hackney has lined up SWAT, Hemby Bridge Fire Department, EMS and canines. Pizza and drinks will be provided.

The Fourth of July and Mathisen Square Memorial Dedication went well. Judy Taul received the Hometown Hero Award. Angie Figiel thanked Jo Waybright and Grace Stanley for judging the bike parade. The HOA car show and Common Heart Firecracker Runs were the largest to date. The Common Heart Firecracker Runs had over 325 participants and they raised over \$11,000 to feed families in need in Union County. The HOA car show brought in people from surrounding communities along with Lake Park residents.

The HOA Fall Festival is in October. Angie Figiel would like for P&R to have a booth at the festival to help educate residents about P&R events and activities such as the annual coat drive, food drive, chili competition, Toys for Tots, Litter Sweep, Memorial Day, Yoga in the Park and Fourth of July. Participation would also provide an opportunity to build on the volunteer base for upcoming events. The Fall Festival is October 13th from 10 to 4. Angie Figiel will need help with games and set-up/clean-up.

The next P&R meeting is August 27th at 6:30.

P&R also discussed purchasing Christmas decorations – 72 feet of garland and 500 LED lights. Fabian Szarko made a motion to approve up to \$2,000 to purchase garland and lights. Kevin Pimentel seconded the motion. Vote – Unanimous.

Adjourn: Fabian Szarko made the motion to adjourn. Julian Mercer seconded the motion. Vote – Unanimous.

Respectfully Submitted,



Cheri Clark
Village Administrator

